

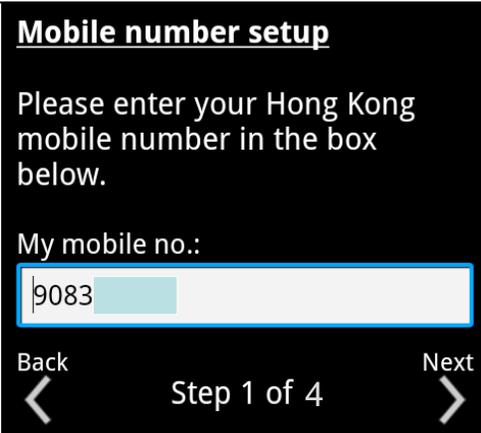
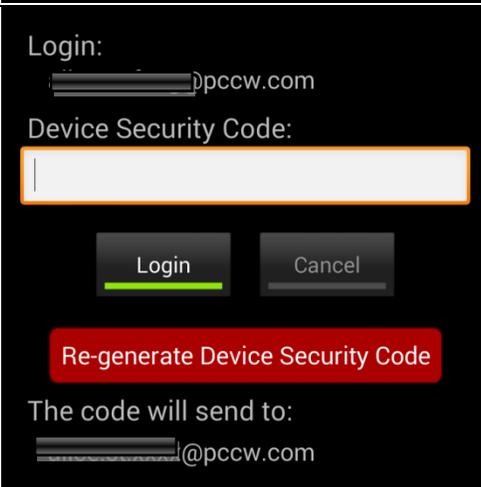
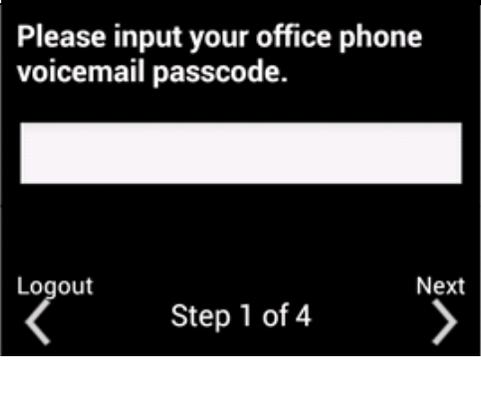
**one comm App**  
**使用說明**  
**Android 版本**

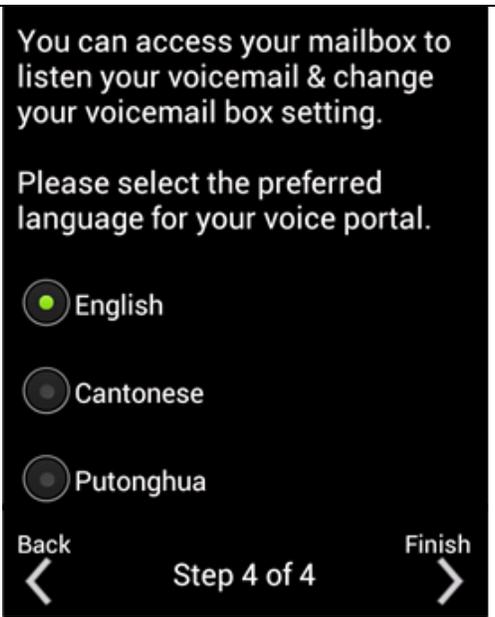
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## 1. 如何登入

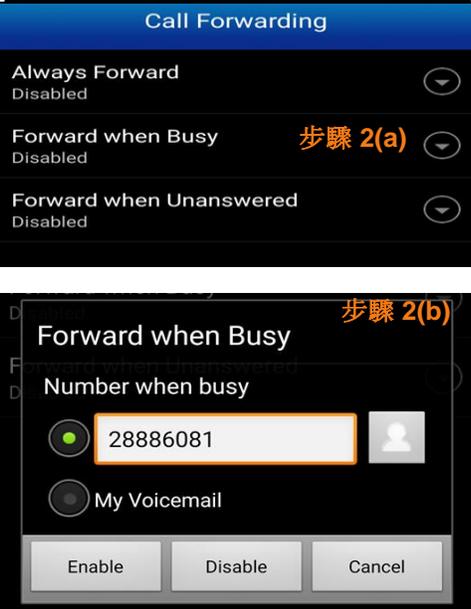
<p><b>步驟 1</b></p>	<p>輸入你的流動電話號碼 (e.g. 9083xxxx)</p>	 <p><b>Mobile number setup</b></p> <p>Please enter your Hong Kong mobile number in the box below.</p> <p>My mobile no.:</p> <input type="text" value="9083"/> <p>Back &lt; Step 1 of 4 &gt; Next</p>
<p><b>步驟 2</b></p>	<p>(a) 你會收到一封含有裝置保安號碼的電郵，輸入密碼然後按“<b>Login</b>”。</p> <p>備註： (b) 如接收不到電郵，請按“<b>Re-generate Device Security Code</b>”重發至你的電郵信箱。</p>	 <p>Login: [redacted]@pccw.com</p> <p>Device Security Code: <input type="text"/></p> <p>Login Cancel</p> <p>Re-generate Device Security Code</p> <p>The code will send to: [redacted]@pccw.com</p>
<p><b>步驟 3</b></p>	<p>(a) 輸入已更新的辦公室電話留言信箱密碼。</p> <p>(b) 按‘下一步’。</p> <p>備註： 使用辦公室電話打出“*90” 根據指示更新你的電話留言信箱密碼。</p>	 <p><b>Please input your office phone voicemail passcode.</b></p> <input type="text"/> <p>Logout &lt; Step 1 of 4 &gt; Next</p>

<p><b>步驟 4</b></p>	<p>(a) 設定留言信箱問候語的語言。 (b) 按‘下一步’。</p>	
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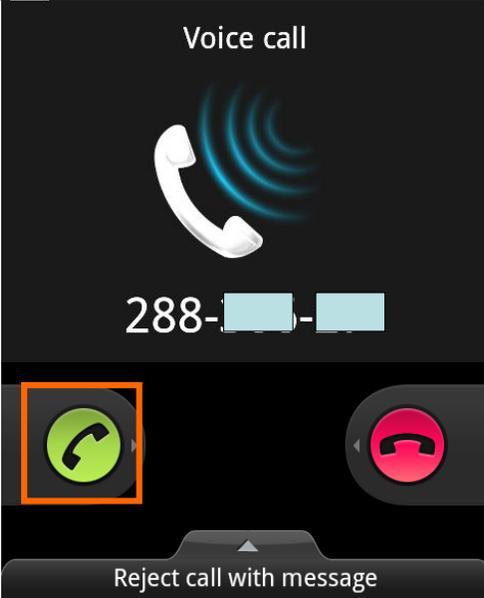
**2. 如何設定在智能手機上接收辦公室來電的功能？**

<p><b>步驟 1</b></p>	<p>(a) 在清單中選擇“<b>Presence Management</b>”。</p> <p>(b) 選擇“<b>Profile</b>”。</p>	
<p><b>步驟 2</b></p>	<p>按“<b>Ring my Mobile Phone</b>”旁的“<b>ON/Off</b>”。</p>	

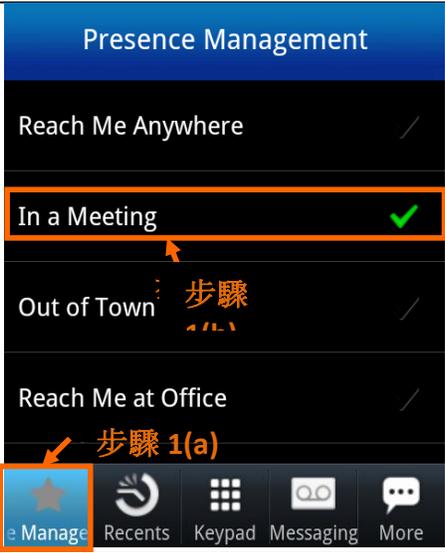
### 3. 如何轉接來電至留言信箱或其他號碼

<p><b>步驟 1</b></p>	<p>選取 “<b>Call Forwarding</b>”。</p> 	
<p><b>步驟 2</b></p>	<p>你可選擇不同來電轉接設定：  <b>Forward when busy</b> – 當你的辦公室電話繁忙時。  <b>Forward when unanswered</b> 當你的辦公室電話無人接聽時。</p> <p>(a) 按來電轉接選項。</p> <p>(b) 選擇轉接所有辦公室來電至其他號碼、留言信箱或關閉功能。</p>	

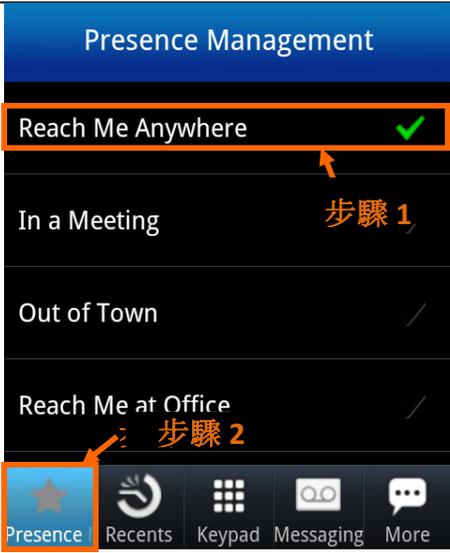
#### 4. 如何撥出和接聽電話

撥出電話		
<p><b>步驟 1</b></p>	<p>在清單中選擇“Keypad”，然後輸入你想撥打的香港電話號碼 (e.g. 2888 1888)。</p>	
<p><b>步驟 2</b></p>	<p>按“Call”。</p> <p>備註： 你可於網絡狀態顯示屏檢查網絡通話狀態。</p>	
接聽電話		
<p><b>步驟 1</b></p>	<p>當別人致電你的辦公室號碼時...</p> <p>備註： 請確保你已在“<b>Presence Management(狀態管理)</b>”中選擇“<b>Reach Me Anywhere(隨時找我)</b>”。</p>	

## 5. 如何轉接來電至留言信箱

<p><b>步驟 1</b></p>	<p>(a) 從清單中選擇 <b>“Presence Management”</b>。</p> <p>(b) 選擇<b>“In a Meeting(會議中)”</b>。</p>	
<p><b>步驟 2</b></p>	<p>(a) 選擇轉接所有辦公室來電至其他電話號碼或留言信箱，按<b>“Enable”</b>。</p> <p>備註： (b) 如你想更新要轉接至的號碼，請按<b>“Edit”</b> 更改。</p>	

## 6. 如何把來電轉駁至手提電話

<p><b>步驟 1</b></p> <p>(a) 在清單中選擇“<b>Presence Management</b>”。</p> <p>(b) 選擇“<b>Profile</b>”。</p>		 <p>The screenshot shows the 'Presence Management' menu. The 'Reach Me Anywhere' option is highlighted with an orange box and a green checkmark. An orange arrow points to it with the label '步驟 1'. Below it, 'In a Meeting' is also highlighted with an orange box and an orange arrow with the label '步驟 1'. 'Out of Town' and 'Reach Me at Office' are also visible. At the bottom, the 'Presence' icon in the navigation bar is highlighted with an orange box and an orange arrow with the label '步驟 2'.</p>
<p><b>步驟 2</b></p> <p>選擇“<b>Reach Me Anywhere</b>”。</p>		

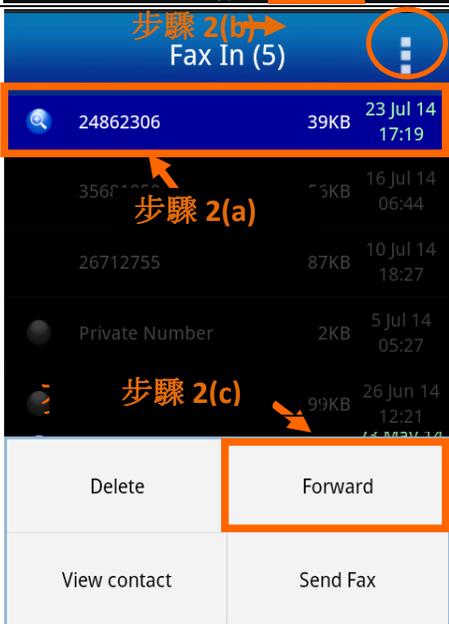
## 7. 如何收聽留言

<p><b>步驟 1</b></p> <p>在清單中選擇“<b>Messaging</b>”。</p>		
<p><b>步驟 2</b></p> <p>選擇“<b>Voicemail</b>”，你會看到所有留言的列表。</p>		 <p>The screenshot shows the 'Unified Messaging' menu. The 'Voicemail' option is highlighted with an orange box and a dropdown arrow. An orange arrow points to it with the label '步驟 2'. Below it, 'Fax mail - 2516...' is also highlighted with an orange box and a dropdown arrow, with an orange arrow pointing to it labeled '步驟 1'. At the bottom, the 'Messaging' icon in the navigation bar is highlighted with an orange box and an orange arrow with the label '步驟 1'.</p>

## 8. 如何接收傳真

<p><b>步驟 1</b></p> <p>在清單中選擇“<b>Messaging</b>”。</p>		
<p><b>步驟 2</b></p> <p>選取 <b>Fax mail (傳真服務)</b>後，畫面會顯示已接收的傳真清單以供查閱。</p>		 <p>The screenshot shows the 'Unified Messaging' menu. The 'Fax mail - 2516...' option is highlighted with an orange box and a dropdown arrow. An orange arrow points to it with the label '步驟 1'. Below it, 'Voicemail' is also highlighted with an orange box and a dropdown arrow, with an orange arrow pointing to it labeled '步驟 2'. At the bottom, the 'Messaging' icon in the navigation bar is highlighted with an orange box and an orange arrow with the label '步驟 1'.</p>

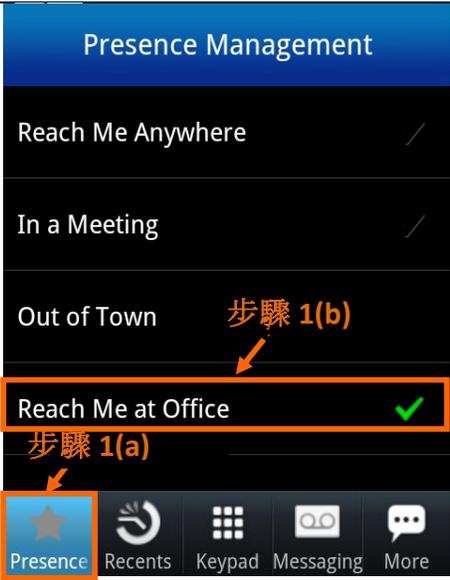
**9. 如何轉發傳真電郵**

<p><b>步驟 1</b></p>	<p>(a) 在清單中選擇 “<b>Messaging</b>”。</p> <p>(b) 選擇 “<b>Fax mail</b>”。</p>	
<p><b>步驟 2</b></p>	<p>(a) 在列表中選擇 fax mail。</p> <p>(b) 按右上角的選項。</p> <p>(c) 選擇 “<b>Call Forward</b>”。</p> <p>(d) 輸入要轉發至的電郵地址。</p> <p>按 “<b>Send</b>”。</p>	

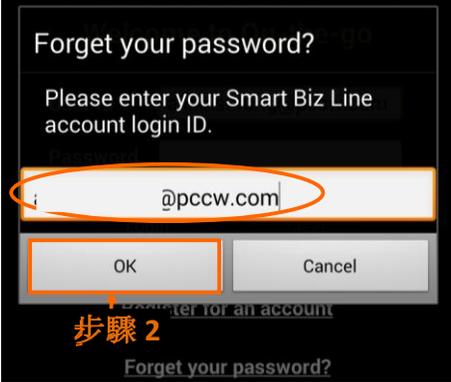
**10. 如何發出傳真**

<p><b>步驟 1</b></p>	<p>(a) 在清單中選擇 <b>“Messaging”</b>。</p> <p>(b) 選擇 <b>“Fax mail”</b>。</p>	
<p><b>步驟 2</b></p>	<p>(a) 按右上角的選項。</p> <p>(b) 選擇 <b>“Send Fax”</b>。</p> <p>輸入傳真號碼，選擇 <b>“Choose Existing photo (選擇現有相片)”</b> or <b>“Take Photo(拍照)”</b>。</p> <p>(c) 按 <b>“Send”</b>。</p>	

**11. 如何更改 VIP 號碼名單并設定流動電話只接聽 VIPs 來電**

<p><b>步驟 1</b></p>	<p>(a) 在清單中選擇 <b>“Presence Management”</b>。</p> <p>(b) 選擇 <b>“Reach Me at Office”</b>。</p>	
<p><b>步驟 2</b></p>	<p>(a) 選擇 <b>“Edit VIP Call List”</b>。</p> <p>(b) 你可以輸入最多 10 個號碼於名單上。</p>	

## 12. 如果我忘記了密碼應該如何重設

<p><b>步驟 1</b></p>	<p>在登入頁面選擇“Forget your password?”。</p>	 <p>The screenshot shows the 'On-the-go' login interface. At the top, there is a blue header with 'On-the-go' and a 'Help' button. Below the header, it says 'Welcome to On-the-go'. There are input fields for 'User ID' (with '@pccw.com' pre-filled) and 'Password'. Below these are 'Login' and 'Clear' buttons. Further down, there is a 'Register for an account' link and a 'Forget your password?' link, which is highlighted with an orange box. An orange arrow points to this link, and the text '步驟 1' is written below it. At the bottom, there is a copyright notice: 'Hong Kong Telecommunications (HKT) Limited 2013. All Rights Reserved.'</p>
<p><b>步驟 2</b></p>	<p>輸入你已註冊的電郵地址，然後選擇“OK”。你的收到一封電郵有關 重設密碼的指示。</p>	 <p>The screenshot shows a dialog box titled 'Forget your password?'. It asks the user to 'Please enter your Smart Biz Line account login ID.' There is an input field containing '@pccw.com', which is highlighted with an orange oval. Below the input field are 'OK' and 'Cancel' buttons. The 'OK' button is highlighted with an orange box. An orange arrow points to the 'OK' button, and the text '步驟 2' is written below it. At the bottom, there is a copyright notice: 'Hong Kong Telecommunications (HKT) Limited 2013. All Rights Reserved.'</p>

**13. 如何更改你的密碼**

<p><b>步驟 1</b></p>	<p>於設定頁面...  按“<b>Change</b>”。</p>	 <p>The screenshot shows the 'Settings' screen. The 'Change Password' option is highlighted with an orange box, and an orange arrow labeled '步驟 1' points to it. Other options include 'On-the-go Number', 'Setup', 'Call Setting', and 'Fax Mail Settings'.</p>
<p><b>步驟 2</b></p>	<p>輸入新密碼兩次然後按“<b>OK</b>”。</p>	 <p>The screenshot shows the 'Change Password' dialog box. The text 'Please renew your On-the-go account password' is highlighted with an orange box and labeled '步驟 2'. Below the text are two input fields: 'New password' and 'Re-enter new password'. At the bottom are 'OK' and 'Cancel' buttons.</p>

**14. 如何在 app 更新你的辦公室電話留言信箱密碼或流動電話號碼**

<p><b>步驟 1</b> 於設定頁面...</p> <p>按 “Set up” 。</p>		
<p><b>步驟 2</b> (a) 輸入你的辦公室電話留言信箱密碼。</p> <p>(b) 按 “下一步”。</p>		
<p><b>步驟 3</b> (a) 更新你的流動電話號碼。</p> <p>(b) 更新你的名字。</p> <p>(c) 更新你的姓氏。</p> <p>(d) 按 “下一步”。</p>		

